

# PETER F MAY

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## REPRESENTATIVE PROJECTS AND EXPERIENCE

### INSTITUTIONAL STRATEGY

- Conducted high level Campus Internationalization Review for one of the largest US urban public research universities, assessing current state of internationalization and making recommendations for near and medium term actions to expand global engagement.
- Co-chaired Board initiated task force, advised by McKinsey & Co., charged with making recommendations for a significant international non-profit corporate restructuring. Upon Board approval, developed placement memoranda and led the legal negotiations for the sale of substantially all the program assets of one of three existing operating divisions. Recognized with a *Presidential Medal* for dedication and leadership throughout the restructuring.
- Served as point person for global non-profit organization's vision and strategy review, facilitating Board and Senior Management working sessions on organizational design.

### GOVERNANCE

- Managed all aspects of 35-member Board of Trustees for international non-profit organization, including the planning and execution of 3 full Board meetings, annually. Facilitated "dry runs" for Senior Management, ensuring coherent presentation to the Board of strategic and operational themes critical to the President, Board Chair and other senior leaders.
- Led working-group of governing board members and senior management charged with developing governance and oversight matrix for \$400 million expansion of academic medical center.
- Managed drafting and/or updating of all governance documents, including corporate by-laws and Committee charters, for two international nonprofit organizations, ensuring inclusion of concise, legally mandated policy guidance to all Board constituencies.
- Developed and implemented first comprehensive annual New Trustee Orientation programs for global NGO, designing curricula to ensure that Board members understood their legally mandated oversight responsibilities, as well as key organizational performance indicators (e.g. programs, finances, audit results, fundraising and areas of major risk).

### BUSINESS DEVELOPMENT

- Led launch of a new executive training division for major international non-profit organization. With full P&L responsibility, successfully managed all aspects of start-up, including development and approval of business plan and funding schedule, development of organizational structure and all job descriptions, and the conclusion of a multi-million-dollar supplier contract with the world's largest energy corporation.
- Managed the purchase and/or sale of 4 operating companies, including the integration of an Indian private limited education company into a larger international education non-profit.
- Led the legal negotiation of academic partnerships with dozens of overseas academic and NGO partners on 3 continents addressing desired academic and non-academic components, including support for undergraduate research, delivery of language and other program content, academic advising, and logistics.
- Co-founded and served as Director of a wireless internet service provider (ISP) based in southern Vermont, working closely with the CEO to develop business plan, capital and operating budgets, and marketing strategy.

## **GLOBAL COMPLIANCE**

- Managed 5-year, multi-million-dollar project to review and up-date international non-profit organization's global corporate footprint and ensure compliance with host country laws and regulations. Led multiple interdisciplinary regional administrative teams on 3 continents, retaining and supervising legal counsel and financial services professionals in approximately 50 countries.

## **CRISIS MANAGEMENT**

- Led Executive Management Response to major international university internal investigation, conducted by independent trustee committee. Coordinated investigative work in two countries, including outside counsel, corporate public relations, external auditors, and additional retained experts.
- Managed multiple crisis response teams charged with addressing high profile incidents for international education NGO, including sexual assault and death of an employee, and resultant litigation.

## **POLICY DEVELOPMENT**

- Responsible for developing and implementing first comprehensive Safe Reporting (Whistleblower) policy for international university in the Middle East.
- Responsible for developing and gaining approval of numerous foundational policies, including: Electronic Records Privacy, Institutional Integrity (Discrimination, Harassment, Sexual Harassment, Grievances), Conflicts of Interest, Gift Acceptance/Board Approved Gifts, Authority for Approval, Signing & Delegation, Executive Compensation, and Employee Handbooks

## **GLOBAL PHILANTHROPY**

- Managed legal negotiations and Board approval process for transformative private donations (totaling \$52 million) to two international nonprofit organizations, ensuring donor interests and proposed restrictions were consistent with institutional priorities, policies, and reputation.

## **GENERAL MANAGEMENT AND BOARD SERVICE**

- Managed global human resources function for international non-profit, leading 12 professionals and supporting more than 800 employees in 40 countries.
- Chaired Board of Directors of Vermont Town School District (4 years), with oversight responsibility for \$3 million operating budget, school facilities and 164-acre tract of pristine forest land with recreational trail system.
- Served 4 years on the Board of Directors of national professional association representing college and university counsel in the US and abroad.

*(May 2017)*