

PETER F MAY CONSULTING INTERNATIONAL

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SUMMARY OF QUALIFICATIONS

Experienced consultant, executive, chief legal officer and board secretary in the global higher education and development assistance sectors. Entrepreneurial leader, with a background in non-profit M&A, business development, and start-ups. Deep expertise overseeing governance, board relations, regulatory compliance, high-value contracting, strategic partnerships, employment and benefits, risk and crisis management, investigations, litigation and other complex projects in both US and international contexts. Seasoned board member and frequent public speaker on international higher education and NGOs.



EXPERIENCE

Peter F. May Consulting International, Brattleboro, VT, USA

(July 2014–present)

Advise US and international education and non-government organizations on matters driving internationalization strategy, including business structure, governance, strategic program partnerships, contracts, employment, risk and crisis management, compliance, and global expansion. Representative clients include: Tufts University, Florida International University (FIU); Lynn University; First Global Campus S.L. (Vitoria, Spain); Northfield Mount Hermon School; HAI Global; and The Warrior Connection.

American University of Beirut (AUB), Beirut, Lebanon

Vice President for Legal Affairs (December 2010–June 2014)

Chief legal officer for one of the oldest and largest U.S. universities in the Middle East. Engaged to establish AUB's first in-house legal function. Reported to the President and Board of Trustees and served as a member of the President's Cabinet. Responsible for the delivery of legal services to all academic faculties and administrative units, including 400-bed accredited academic medical center and AUB's U.S. headquarters in New York City. Advised board, senior executives and deans on all U.S. and New York higher education and health care regulatory compliance as well as Lebanese Ministry of Education and Ministry of Health requirements (in consultation with local counsel). Supervised and coordinated the work of all outside counsel in New York, Washington, DC and Lebanon.

World Learning/School for International Training (SIT), Brattleboro, VT and Washington, DC

Vice President, Administration and Legal Affairs (September 2009–October 2010)

Vice President, General Counsel & Secretary (October 1998–August 2009)

General Counsel (August 1996–October 1998)

Senior administrator and chief legal officer for U.S. accredited international education and development assistance NGO, founded in 1932 as The Experiment in International Living. Reported to the President and Board of Trustees and served as a member of the President's Cabinet. Provided legal and risk management advice to four major program divisions with operations in more than 70 countries, including residential graduate campus in southern Vermont. Supervised and directed the delivery globally of legal services by more than 40 international law firms on 4 continents. Added additional board related responsibilities when appointed Secretary in 1998. Appointed Vice President in charge of launch of World Learning for Business training division in 1998. Achieved initial gross

revenues of nearly \$2 million annually and grew the division to more than 45 professionals and contracted staff. Appointed **Vice President, Administration and Legal Affairs** in September 2009, adding line management responsibilities for global human resources, risk management and compliance.

Ropes & Gray LLP, Boston, MA

Corporate Associate (September 1993–July 1996)

Summer Associate (June 1991–August 1991)

Associate in the Corporate Department of one of the US's leading transactional law firms. Specialized in technology venture capital (issuer and investor), international M&A and joint ventures, intellectual property licensing, employment, and entertainment law matters.

United States District Court for the District of Rhode Island, Providence, RI

Law Clerk, Hon. Raymond J. Pettine, Senior Judge (August 1992–August 1993)

Researched and drafted legal memoranda and opinions for active senior U.S. District Judge. Cases included early decisions in the Title IX litigation arena addressing gender equality in college athletics (*Cohen vs. Brown University*).

EDUCATION

Boston University School of Law, Boston, MA

J.D., magna cum laude (May 1992)

Honors: *Melville M. Bigelow Scholarship Award* “for members of the graduating class who show the greatest promise as scholars and teachers in law.”
Boston University Law Review, Article Editor
Edward F. Hennessey and G. Joseph Tauro Distinguished Scholar

Yale University, New Haven, CT

B.A., cum laude, French Literature (May 1987)

Coursework: Extensive critical writing in French and English. Three years of graduate level flute study at the Yale School of Music.

Activities: Yale Whiffenpoofs of 1987, *a cappella* singing
Yale Symphony Orchestra, principal flute
Aurelian Honors Society

University of Paris III, Paris, France

Semester studies through New York University in France (Fall 1985)

BAR ADMISSIONS

Massachusetts (1992), District of Columbia (1993), Vermont (1997), New York (2014)

PROFESSIONAL MEMBERSHIPS

National Association of College & University Attorneys (NACUA) (1996–present)

International NGO General Counsel Forum (2001–2011)

International NGO Human Resources Forum (2009–2010)

American Bar Association (1992–present)

New York State Bar Association (2014–present)

Vermont Bar Association (1996–2010)

Massachusetts Bar Association (1992–present)

District of Columbia Bar Association (1992–present)

Brattleboro Development Credit Corporation (1996–2010)

SELECTED ACTIVITIES & BOARD SERVICE

National Association of College & University Attorneys (NACUA), Washington, DC

- Board Member (November 2010–June 2014)
- Primary Representative for World Learning and SIT (1996–2010)
- Primary Representative for American University of Beirut (2010–2014)
- Annual Conference Program Committee (2003–2006, 2012, 2015, 2016, 2018)
- Committee on Legal Education (2006–2010)
- Committee on Strategic Planning (2012–2014)

Yale Arab Alumni Association, Beirut, Lebanon

- Board Member (2011–2017)
- Chair, Fundraising Committee, 2nd International Conference on Arab Urbanism, Doha, Qatar (May 2013)

Yale Alumni Schools Committee, New Haven, CT

- Alumni Interviewer (1987–present)
- Area Director for Southern Vermont (2007–2010)

Putney Town School District, Putney, VT

- Elected School Director (2003–2008, Board Chair, 2004–2008)

Town of Putney, Putney, VT

- Elected Town Moderator (2009–2010)

LastMileNet, LLC, Westminster, VT

- Co-Founder, Shareholder & Board Member of wireless broadband Internet service provider (2003–2006)

Black Law Firm Group, Boston, MA

- Committee on Minority Associate Retention (1995–1996)

SELECTED SPEAKING & PUBLICATIONS

Functioning in Multiple Jurisdictions, Panel Coordinator & Moderator, NACUA Annual Conference (June 2005).

Establishing and Operating Overseas Programs, Program Coordinator & Speaker, NACUA Virtual Seminar (July 2007).

Student Affairs Overseas, Program Coordinator & Speaker, NACUA One-Day Workshop CLE (April 2008).

Legal Issues in Employing US and Host Country Nationals Abroad, Program Coordinator & Speaker, International NGO General Counsel Forum (May 2008).

Legal Trends Affecting International NGOs, Speaker, INTERACTION Annual Conference (July 2008).

Negotiating International Employment Agreements, Program Coordinator & Speaker, International NGO General Counsel Forum (October 2008).

The Global University—Forming and Operating a Campus Abroad, Speaker, NACUA Annual Conference (June 2009).

YES YOU CAN...Hire U.S. and Foreign Workers Abroad...But You're Going to Need Some Help, NACUA CLE Workshop (March 2012).

Risk Management Issues to Consider when Conducting Academic Programs in Countries subject to US State Department Travel Warnings or Increased Terrorism Risks, NAFSA Annual Conference (May 2012).

Navigating the Tides: Legal and Policy Challenges in the Successful Administration of Overseas Employees, Speaker, NACUA CLE Workshop (April 2014).

Note, *State Regulation of Political Broadcast Advertising: Stemming the Tide of Deceptive Negative Attacks*, 72 B.U. L. REV. 179 (1992).

Book Review, *Honorable Justice, The Life of Oliver Wendell Holmes*, COMMENTARIES (Vol. 23, 1989–1990).

12 Risky Issues When Hiring Abroad, The Chronicle of Higher Education, March 21, 2010.

Common Legal Issues to Consider when Employing Staff in Support of Overseas Academic Programs, Journal of College and University Law, Symposium Issue on International Education (June 2010).

Guest Lecturer, International Education Master's Degree Program, SIT Graduate Institute (2007–2010).

KEY ACCOMPLISHMENTS

- **Business Development/Non-profit M&A:** Co-chaired Board initiated task force, advised by McKinsey & Co., charged with making recommendations for a significant non-profit corporate restructuring. Executed restructuring plan, including sale of program assets, and was awarded Presidential Medal for dedication and leadership. Led the negotiations for the purchase and/or sale of 4 operating companies, including the integration of an Indian private limited company into a large US non-profit. Managed start-up of new business venture to offer training services to the multi-national corporate sector. Co-founder of a rural wireless internet service provider (ISP). Advised university office of research and grants on the establishment of the first campus-based business incubator.
- **Regulatory and Global Compliance:** Advised 2 accredited higher education institutions on key regulatory matters, including Title IX, financial aid, executive compensation, electronic records privacy, FERPA, Clery Act, conflicts of interest, research misconduct, export controls, charitable endowments and gift acceptance. Responsible for researching, planning and implementing the registration and start-up of compliant business activities in more than 50 countries for a \$100M international NGO, including choice of entity, tax, employment, immigration, banking, and real estate matters. Co-chaired NEASC re-accreditation Self-Study Committee on Organization Governance.
- **Law Office/General Management:** Successfully launched and built out the first in-house legal counsel offices within 2 accredited American higher education institutions. Achieved significant budget savings for general corporate advice while enhancing quality, timeliness, and accessibility of legal services. Led the global human resources function for international NGO with 800 employees and offices in 40 countries.
- **Governance and Board Relations:** Advised 7 chief executives in connection with legal and operational aspects of strategic planning, strategic plan implementation, board development, and board operations. Advised multiple board committees charged with successful review and update of Audit, Investment, Nominating, and Executive Committee policies and practices. As chief legal officer and secretary, managed all aspects of board meetings and developed and implemented comprehensive annual new trustee orientation programs. Led work-group of trustees and senior management charged with developing oversight matrix for \$400 million expansion of a university medical center.
- **Global Philanthropy:** Advised 2 higher education institutions on transformational philanthropic gifts, including \$20 million to support education and capacity development initiatives in the Islamic world, and \$32 million to a U.S. university medical center in the Middle East.
- **Advocacy/Public Speaking:** Key architect and advocate for the expansion of membership programming on global legal, tax, and operational issues for the National Association of College and University Attorneys (NACUA), leading to the establishment of a full international conference track at the NACUA Annual Conference (1200 attendees).
- **Investigations/Litigation:** Led successful executive management response to a major investigation, including coordination of outside counsel, corporate public relations firms, and external auditors; acted as primary liaison with investigating committee's independent counsel and retained experts.

PERSONAL

Enjoy golf, tennis, skiing, singing, flute playing and parenting.